



The Association of International Malaysian Schools

AIMS Membership Application Form

SECTION A: To be completed by the applying school	
Name of Applying School	
Date of Application	
Name of Principal/Head of Applying School	
Email address of Principal/Head of Applying School	
Contact telephone number	
Website Address	
Year the school was established	
Number of students currently on role	
Age range of students	From ____ To ____

	YES	NO
We have read, understand and accept the ' <i>AIMS Rules and Constitution</i> '.		
We agree to fully comply with the ' <i>AIMS Rules and Constitution</i> '.		
We are licensed with the Ministry of Education (MOE) Malaysia and have possession of the original current certificate. <i>(Scanned copy to be included with the initial application)</i>		
We are licensed to follow an international curriculum. <i>(Scanned copy to be included with the initial application)</i>		
We have a Child Protection Policy that we strictly abide by.		
We have a Health & Safety Policy that we strictly abide by.		
Our recruitment policy includes doing background checks on all our staff prior to making an offer of employment.		
We always contact the Head/Principal of the previous school of any staff member to ensure that there are no known reasons of the staff member being unfit to work with children.		
We currently undergo inspection/accreditation with the following organisation(s):		

Note: Evidence of the above points will be requested during the Membership Application Visit.

Our reasons for wanting to become an AIMS Member school are:

SECTION B: To be completed by the visiting AIMS Members

Date of Visit:

Name of AIMS Member visitor (1)

Head/Principal of:

Name of AIMS Member visitor (2)

Head/Principal of:

The original Ministry of Education (MOE) Malaysia licence was seen by the visiting team and is valid.

- Yes
 No

In the opinion of the visiting team, do you believe that the applying school complies with the current 'AIMS Rules and Constitution.'

- Yes
 No
 Needs further discussion

In the opinion of the visiting team, do you recommend that the applying school be accepted as an AIMS member school?

- Yes
 No
 Needs further discussion

Additional information by the visiting team to support the above recommendation (e.g. policies are at developmental stage, etc)

SECTION C: To be completed by the AIMS Committee

The information in SECTION A and SECTION B has been shared with all AIMS Member Schools, who were then invited to vote electronically regarding the acceptance of the applying school, or not. The outcome of the vote is shown:

Accept: _____%
Reject: _____%
Defer: _____%

The decision of the AIMS Committee:

- Accept
- Reject
- Defer

Reasons for the decision are not required, yet comments can be made if deemed necessary:

Signature of AIMS Chairperson:

Signature of AIMS Committee Member:

Date:

The AIMS Chairperson will write to notify the applying school of the decision.